

Job title Photo Fringe Trustee

You will bring

- a passion for photography
- an active commitment to inclusion and anti-racism
- an understanding of the duties of charity governance

Role summary

- To ensure good governance of the Photo Fringe.
- To act as an ambassador for the Photo Fringe.
- To assist the Board to see the bigger picture; to bring a fresh perspective to our programme strategy and international reach.
- To support Photo Fringe's fundraising and communications strategy.
- To contribute to our work to become an inclusive and anti-racist organisation.

Main responsibilities of the Trustee

- Assists the Board to fulfill their responsibilities for the overall governance and strategic direction of the Photo Fringe.
- Supports the charity to pursue its objects as defined in its governing document, charity law, company law and other relevant legislation/regulations.
- Works in partnership with the Director and the Chair to help them achieve the aims of the organisation; and to optimise the relationship between the Board of Trustees and the staff.
- Supports the Board of Trustees in well-rounded and carefully considered strategic decision-making.
- Helps formulate strategic plans and regular reviews of long-term strategic aims of the charity.
- Develops and/or reviews organisational policies, helps to define goals, targets and evaluates performance against agreed targets.
- Reviews the charity's financial position and contributes to fundraising strategy.
- Contributes to the charity's communications strategy.
- Takes part in Board training where available.
- Volunteers with other Board members on Task and Finish Groups where possible
- Acts as an ambassador for the Photo Fringe and promotes its interests at every opportunity.
- Plays an active role in supporting Photo Fringe to become an anti-racist and inclusive organisation and helps Photo Fringe be a welcoming organisation that fosters a sense of belonging.

Qualities of the Trustee

Essential

- A passion for photography.
- A commitment to inclusion and anti-racism.
- Excellent networking skills, influencing and communication skills.

Desirable

- An understanding of the UK charity sector, good governance, Charity Commission, Companies House require Expertise in fostering inclusion and belonging
- PR skills and press networks and/or social media skills
- Fundraising skills and networks
- Financial management skills, particularly knowledge of small charity accounting
- Business acumen and entrepreneurial experience of generating income for the not-for-profit sector
- Innovative arts participation and learning experience
- Experience of building successful community relationships
- International festival networks

Time commitment and location

- We estimate the role requires approx. 1 hour per week plus additional days in the run up to each Biennial festival or other major events, and for Board meetings and away days.
- The board meets at least 4 times a year, with the expectation that Trustees will attend at least 3 meetings per year.
- Board meetings are held at Phoenix Brighton and/or on Zoom.
- Participation in Task and Finish Groups is encouraged and optional.